

Notice of Rent-Geared-to-Income Calculation

Date

Applicant's Name
Address
City, Postal code

Dear Applicants name:

Re: Application # Application number

Your Housing application and Income & Asset Verification has been received in this office on Date received. Based on our review of this information and documentation provided by you, we have calculated the geared-to-income amount.

An offer of accommodation is being made to you by Housing Provider. The Housing Provider has calculated your rent-geared-to-income subsidy, including utility and services parking etc.

Your rent-geared-to-income amount is Rental Amount.

Under Sec. 69 (3) of the Housing Services Act, 2011 you may request a review of the amount of geared-to-income rent calculated by writing to:

Name of Housing Provider
Address of Provider
City, Prov Postal Code

Your request for review must be received by the Housing Providers office within 30 business days.

If you have any questions, please contact this office at the above address or phone number.

Yours truly,

Worker completing Rent Calculation,
Housing Provider
Address
City, Postal Code
Phone Number and extension